INTERNATIONAL DIRECTORS SUMMIT

2022 | SEPTEMBER 26 - 28

PARTICIPANT GUIDE

- 1) Must-do technical checklist
- 2) How to join a session
- 3) How to join a networking session
- 4) How to visit the exhibition booth
- 5) Comprehensive Guide

MUST-DO TECHNICAL CHECKLIST

Grant Permission

- Mic and camera permission.
 Read more
- Screen Share permission
 In case of Mac OS. Read more

Ensure

- ✓ Pre-Event System Check. <u>Start Test</u>
- ✓ Chrome browser with version 79 or higher(recommended) on laptop or desktop.
- ✓ Updated browser and operating system
- ✓ Internet Speed Requirement
 Minimum upload speed of 5 Mbps and
 download speed of 10-12 Mbps
- ✓ Close all other applications / tools accessing mic and camera in the background

Disable

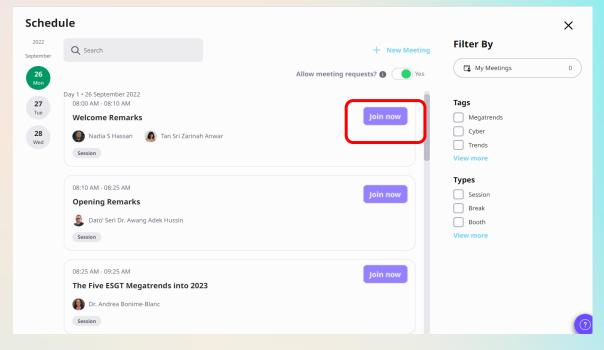
- ✓ VPN & Firewall
- ✓ Ad blockers if any

HOW TO JOIN A SESSION

1) On the reception page, click **"View Schedule"** at the top left navigation menu of the screen



2) On the schedule page, click "Join now"



3) The **"View Schedule"** will always appear on the top navigation bar on your screen so you can join any of the sessions from anywhere on this platform.

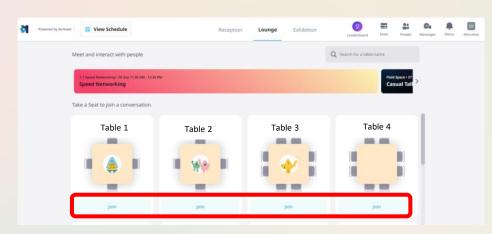


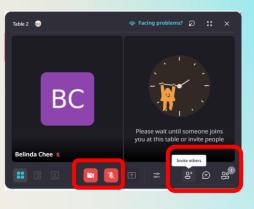
HOW TO JOIN A NETWORKING SESSION

1) On the reception page, click on **"Lounge"** at the top navigation menu of the screen



2) At the Lounge page, click "Join" to join any of the tables. In each networking session/group, the participant can switch on their video and audio, invite others to join the table and also chat.



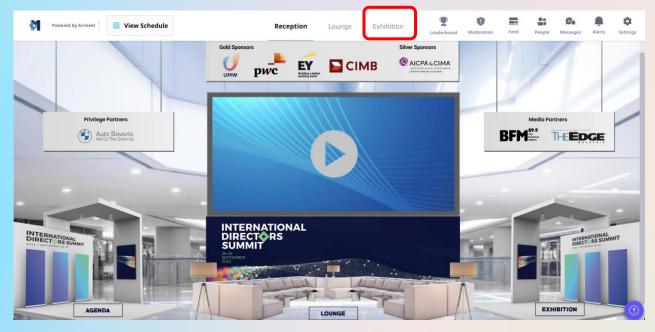


3) Or alternatively, you can discover other participants by clicking the **"People"** icon at top right navigation menu and also send direct messages.

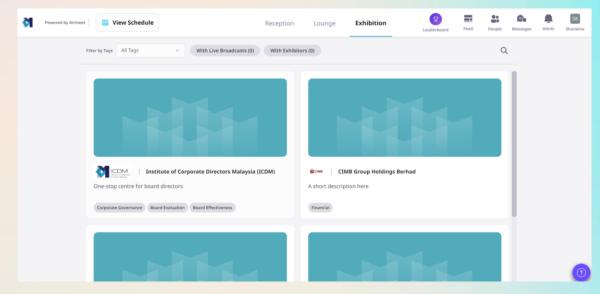
HOME

HOW TO VISIT THE EXHIBITION BOOTH

1) On reception page, click **"Exhibition"** at the top navigation menu of the screen



2) On the Exhibition page, click on any of the virtual booths







Should you need any technical assistance, please contact IDS 2022 secretariat:

Email: registration@icdm.com.my